



City of North Bay Report to Council

Report No: CORP 2020-82

Date: September 4, 2020

Originator: Mary-Ann Kotylak / David Jackowski

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2020-83 Snow Removal Services for West Ferris Arena Roof

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Canor Construction Inc. based on the unit rates specified in their bid for RFQ 2020-83 for snow removal services for the West Ferris Arena roof, for a term of two years, with an option in favour of the City to extend the agreement for an additional term of up to one year.

Background

West Ferris Arena is approaching its end of life. A quinquennial structural engineering review of the facility was conducted in 2016 and the findings were provided in a report. The report identified that snow must be removed from the change room roof when accumulation exceeds 600mm. This requirement has been reaffirmed in a 2020 structural engineering report. The Ministry of Labour has been on site on numerous occasions to verify that the City is monitoring snow accumulation on the facility and that snow accumulations exceeding 600mm are being promptly removed.

Financial/Legal Implications

A formal bid request, which closed August 19, 2020, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing

Manager and the Facilities Coordinator. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Canor Construction Inc.	\$102,270.00
2	1882724 Ont. Ltd. o/a The Rock Centre	\$150,960.00
3	DIGSAFE Contracting Inc.	\$792,600.00

The bid price of \$102,270.00 (plus HST) from Canor Construction Inc. represents a total cost over the initial two year term based on the estimated services required specified in the RFQ. Under the terms of the contract, the City will pay the unit rate specified in their bid and is not bound to any specific quantities.

The quote from Canor Construction Inc. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements. Funding for snow removal services provided under this contract is managed within the Arena's Operational Budget.

Sufficient funding will continue to be requested in future years.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

1. That City Council approves the award of a contract to Canor Construction Inc. based on the unit rates specified in their bid for RFQ 2020-83 for the snow removal services for the West Ferris Arena roof, for a term of two years, with an option in favour of the City to extend the agreement for an additional term of up to one year.
 2. Do not award a contract. This option is not recommended because the City will be required to close this facility if this work is not undertaken and the City does not have the capacity to complete this work with internal forces.
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Recommended Option

That City Council approves the award of a contract to Canor Construction Inc. based on the unit rates specified in their bid for RFQ 2020-83 for the snow removal services for the West Ferris Arena roof, for a term of two years, with an option in favour of the City to extend the agreement for an additional term of up to one year.

Respectfully submitted,

Mary-Ann Kotylak
Purchasing Manager

David Jackowski
Manager, Corporate Facilities

We concur in this report and recommendation.

John Severino, P.Eng., MBA
City Engineer – Infrastructure &
Operations

Margaret Karpenko, CPA, CMA
Chief Financial Officer/Treasurer

David Euler, P.Eng., PMP
Chief Administrative Officer

Personnel designated for continuance:

Name: David Jackowski

Title: Manager, Corporate Facilities