



City of North Bay Report to Council

Report No: CORP 2021-25

Date: March 12, 2021

Originator: Mary-Ann Kotylak / John Ouellette

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2021-23 Three (3) Half Ton Pickup Trucks

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to Blue Mountain Chrysler Ltd. in the amount of \$132,730.00 (plus HST) for the provision of three half ton pickup trucks with optional accessories.

Background

Half ton pickup trucks are widely used by many departments for daily operations and emergency response. Three older trucks are due for replacement in accordance with the Fleet replacement plan in order to meet the objective of maintaining cost effective life cycles. Newer trucks have been standardized by Fleet to reduce maintenance costs, provide safety features and allow the Fleet department to optimize vehicle usage by rotating vehicles between different departments.

Financial/Legal Implications

A formal bid request, which closed March 4, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Four quotes were evaluated by the Purchasing Manager, Fleet Manager and the Fleet Coordinator. The evaluation considered mandatory technical requirements related to the vehicle's performance and features, lead time and price.

The results are as follows:

Ranking	Company	Bid Price
1	Blue Mountain Chrysler Ltd.	\$117,930.00
2	Farquhar Chrysler	\$118,674.00
3	Mac Lang (Sundridge) Ltd.	\$128,073.00
4	Finch Chevrolet Cadillac Buick GMC Ltd.	*

* Respondents marked with an asterisk failed to meet the mandatory submission requirements

The quote from Blue Mountain Chrysler Ltd. was the lowest bid and provides the best overall value to the City. The total value of the contract has been increased to \$132,730.00 (plus HST) to reflect the revised amount after consideration of the optional accessories. Their bid is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8021FL – Vehicle and Equipment Life Cycle 2021 will be used to track this fleet purchase in accordance with the fleet governance model.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

1. That City Council approves the award of a contract to Blue Mountain Chrysler Ltd. in the amount of \$132,730.00 (plus HST) for the provision of three half ton pickup trucks with optional accessories.
2. Do not award a contract. This option is not recommended because the older trucks will require significant repairs and body work which would be cost prohibitive.

Recommended Option

That City Council approves the award of a contract to Blue Mountain Chrysler Ltd. in the amount of \$132,730.00 (plus HST) for the provision of three half ton pickup trucks with optional accessories.

Respectfully submitted,

Mary-Ann Kotylak
Purchasing Manager

John Ouellette
Manager Fleet

We concur in this report and recommendation.

Domenic Schiavone
Director Public Works & Parks

Margaret Karpenko, CPA, CMA
Chief Financial Officer/Treasurer

David Euler, P.Eng., PMP
Chief Administrative Officer

Personnel designated for continuance:
Name: John Ouellette
Title: Manager Fleet