



**COUNCIL VIRTUAL MEETING – TUESDAY, JUNE 2, 2020 – 6:30 PM**  
**RÉUNION VIRTUELLE DU CONSEIL – MARDI, LE 2 JUIN 2020 – 18H30**

**VIRTUAL MEETING / RÉUNION VIRTUELLE**

**AGENDA / ORDRE DU JOUR**

- A) **Declaration of Pecuniary Interest / Déclaration d'intérêts pécuniaires**
  
- B) **Addendum and Agenda / Addenda et Ordre du jour**
  - B-1 Approve the Addendum
  - B-2 Adopt the Agenda
  
- C) **Delegations & Petitions / Délégations et pétitions**

**COMMITTEE OF THE WHOLE / COMITÉ PLÉNIER**

- D-1) **General Government / Gouvernement général**
  - D-1(a) Tax Ratios
  - D-1(b) Consent Agenda Discussion – Proposed Amendment to Procedure By-Law
  - D-1(c) Breakdown of Professional Fees *(documents to follow)*
  - D-1(d) By-Law enforcement Revenues & Expenses *(documents to follow)*
  - D-1(e) Request for new High School Bursary Funds - Donation Policy
  
- D-2) **Planning / Planification**
  
- D-3) **Emergency Measures and Public Safety / Mesures d'urgence et sécurité publique**
  - D-3(a) Request for reduction of Speed Limit on Evansville Drive *(Dan Roveda)*
  - D-3(b) Proposed Nuisance By-Law – Cannabis odour *(Lise Senecal)*
  
- D-4) **Economic Development / Développement économique..... NIL**
  
- D-5) **Social Services and Health / Services sociaux et santé..... NIL**
  
- D-6) **Community Services / Services communautaires**
  - D-6(a) CANO funding agreement *(Chris Fisher)*
  
- D-7) **Sewer and Water / Les égouts et l'eau ..... NIL**
  
- D-8) **Environmental / L'environnement ..... NIL**

**REGULAR COUNCIL / SÉANCE RÉGULIÈRE**

---

**E) Planning / Planification**

**F) Correspondence and Accounts / Courier et comptes**

**G) Unfinished business / Affaires en marche**

**H) Notice of Motion / Avis de motion**

**I) New Business / Affaires nouvelles**

- I-1 Authorize By-Law **2020/30** to set the Tax Ratios for 2020
- I-2 Authorize By-Law **2020/31** to set the Solid Waste Rates for 2020
- I-3 Authorize By-Law **2020/32** to set the Sewer & Water Rates for 2020
- I-4 Authorization to sign Drainage Agreement with Mrs. A. Arcand (Cache Bay property)
- I-5 Authorization to pay legal fees (ending Mar-20-2020)
- I-6 Approval to invite new organizations to participate in the CSWB Committee
- I-7 Authorization to dispose of surplus equipment (Public Works, Fire Department)
- I-8 Award the tender for Brushing and Ditching Projects
- I-9 Award the quotation for the Asphalt Zipper Equipment (PW)

**J) Addendum / Addenda**

**K) Information, Questions & Mayors' Report / Information, questions et rapport du Maire**

- K-1 Mayor's Report

**L) Adjournment / Ajournement**

- L-1 Resolution to adopt By-law **2020/36** confirming proceedings of meeting
- L-2 Resolution to adjourn the meeting

# MEMORANDUM

**TO:** Mayor and Council  
**FROM:** Alisa Craddock CPA, CMA Director of Corporate Services/Treasurer  
**DATE:** May 15, 2020  
**RE:** TAX IMPACT AND TAX RATIOS

Tax ratios determine how municipal taxes impact other classes of property, such as commercial and multi residential classes. The ratios are set by the Municipality but there are limits set by the province.

The status quo tax ratio structure is

**Property Class**

Residential	1.000000
New Multi-Res	1.000000
Multi-Res	2.000000
Commercial	1.799721
Industrial	1.464117
Pipelines	2.910600
Farm	0.250000
Managed Forest	0.250000
Landfill	1.799721

Provincial ranges of fairness and range of flexibility for tax ratios

Class	Range of Fairness		Range of Flexibility	
	Low	High	Low	High
Residential	1.000000	1.000000	1.000000	1.000000
Multi-residential	1.000000	1.100000	1.000000	2.000000
Commercial	0.600000	1.100000	0.600000	1.799721
Industrial	0.600000	1.100000	0.600000	1.464117
Landfills	0.600000	1.100000	0.600000	1.930585
Pipelines	0.600000	0.700000	0.600000	2.910600
Farm	0.010000	0.250000	0.010000	0.250000
Managed Forests	0.250000	0.250000	0.250000	0.250000

**Joie de vivre**



www.westnipissingouest.ca

The provincial ranges are target ranges. If West Nipissing's ratios are outside of these target ranges, we are limited in proposed changes to tax ratios.

At a 4.07% levy increase, the tax rate increase is 1.55%. The impact of a 4.07% tax levy increase on \$100,000 of assessment, at the current tax ratios, for every \$100,000 of assessment

Assessment	Tax Class	Tax Ratio	Tax Rate	Total
\$ 100,000	Residential	1.000000	1.074149	\$ 1,074.15
	Multi			
\$ 100,000	Residential	2.000000	2.148298	\$ 2,148.30
\$ 100,000	Commercial	1.799721	1.933169	\$ 1,933.17

Based on average assessments

Assessment	Tax Class	Tax 2019	Tax 2020	Change
\$ 204,575	Residential	\$ 2,163.86	\$ 2,197.44	\$ 33.58
\$ 511,346	Multi Residential	\$ 10,817.34	\$ 10,985.24	\$ 167.90
\$ 233,200	Commercial	\$ 4,439.25	\$ 4,508.15	\$ 68.90

The attached scenarios evaluate the impact on residential taxes by changes to commercial and/or multi residential ratios. These changes are based on \$100,000 of assessment. As West Nipissing's assessment base is predominantly residential, changes in ratio produce small variations in residential tax while producing much larger variations in commercial and residential taxes.

## Impact of reduction of Commercial ratios

### Reduce Commercial by 1%

Assessment	Tax Class	Tax Ratio	Tax Rate	Total	Change
\$100,000	Residential	1.000000	1.075115	\$1,075.12	\$0.97
\$100,000	Multi Residential	2.000000	2.15023	\$2,150.23	\$1.93
\$100,000	Commercial	1.781724	1.915558	\$1,915.56	-\$17.61

### Reduce Commercial by 2%

Assessment	Tax Class	Tax Ratio	Tax Rate	Total	Change
\$100,000	Residential	1.000000	1.076081	\$1,076.08	\$1.93
\$100,000	Multi Residential	2.000000	2.152162	\$2,152.16	\$3.86
\$100,000	Commercial	1.763727	1.897913	\$1,897.91	-\$35.26

### Reduce Commercial by 5%

Assessment	Tax Class	Tax Ratio	Tax Rate	Total	Change
\$100,000	Residential	1.000000	1.078994	\$1,078.99	\$4.84
\$100,000	Multi Residential	2.000000	2.157988	\$2,157.99	\$9.69
\$100,000	Commercial	1.709735	1.844794	\$1,844.79	-\$88.37

## Impact of reduction of Multi Residential ratio

### Reduce Multi Res by 1%

Assessment	Tax Class	Tax Ratio	Tax Rate	Total	Change
\$100,000	Residential	1.000000	1.074525	\$1,074.53	\$0.38
\$100,000	Multi Residential	1.980000	2.127560	\$2,127.56	-\$20.74
\$100,000	Commercial	1.799721	1.933845	\$1,933.85	\$0.68

### Reduce Multi Res by 2%

Assessment	Tax Class	Tax Ratio	Tax Rate	Total	Change
\$100,000	Residential	1.000000	1.074902	\$1,074.90	\$0.75
\$100,000	Multi Residential	1.960000	2.106808	\$2,106.81	-\$41.49
\$100,000	Commercial	1.799721	1.934524	\$1,934.52	\$1.36

## Impact of reduction of Commercial and Multi Residential ratios

### Reduce Multi Res and Commercial by 1%

Assessment	Tax Class	Tax Ratio	Tax Rate	Total	Change
\$100,000	Residential	1.000000	1.075492	\$1,075.49	\$1.34
\$100,000	Multi Residential	1.980000	2.129474	\$2,129.47	-\$18.82
\$100,000	Commercial	1.781724	1.916230	\$1,916.23	-\$16.94

### Reduce Multi Res and Commercial by 2%

Assessment	Tax Class	Tax Ratio	Tax Rate	Total	Change
\$100,000	Residential	1.000000	1.076837	\$1,076.84	\$2.69
\$100,000	Multi Residential	1.960000	2.110601	\$2,110.60	-\$37.70
\$100,000	Commercial	1.763727	1.899246	\$1,899.25	-\$33.92

# MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Melanie Ducharme, Municipal Clerk/Planner

**DATE:** May 28, 2020

**RE:** **PROPOSED AMENDMENT TO PROCEDURAL BY-LAW TO INCLUDE A CONSENT AGENDA**

---

Over the past months, many items, including Council Minutes, Minutes of other boards and committees, accounts, routine resolutions, support resolutions, etc., have been put aside due to time constraints at council meetings. In order to expedite the existing backlog of routine items as well as looking at freeing up time at future meetings to discuss important issues, I am requesting that Council consider amending its Procedural By-Law to include a Consent Agenda. Members will recall that this issue was raised by Councillor Fisher at a previous discussion on amending the Procedural By-Law, however its usefulness was never examined or discussed in detail. The following information is being provided:

## What is a Consent Agenda?

A consent agenda is a meeting practice that groups routine business into a single agenda item. The consent agenda can be approved in one action, rather than passing resolutions for each item separately. Using a consent agenda can save anywhere from a few minutes to a half hour of meeting time. A consent agenda moves routine and recurring items along quickly so that there is time for discussing more important issues.

## What Kinds of Items Appear on a Consent Agenda?

The types of items that appear on a consent agenda are non-controversial items or routine items that are discussed at every meeting. They can also be items that have been previously discussed at length where there is group consensus. The following items are typically found on a consent agenda:

- Meeting minutes (council and other boards and committees)
- Accounts payable reports
- Correspondence for information only – no action required
- Resolutions for items which have been previously discussed and consensus reached;
- Routine Support Resolutions from other municipalities;
- Housekeeping amendments to By-Laws or By-Law amendment which have been previously discussed and approved, in principle;
- Recurring annual resolutions, such as Canne çà dépanne, street closures for Parade of Lights, etc.

## How the Consent Agenda Works:

1. Set the meeting agenda. Council should identify and incorporate into its Procedural By-Law, which types of items shall be assigned to the Consent Agenda on a regular basis.

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

2. Distribute materials in advance. All items included on the consent agenda must be supported by documents that enable Council members to make informed decisions. Staff must send materials supporting items on the consent agenda in advance of the meeting for review by Council members.
3. Read materials in advance. Preparation is an absolute prerequisite for using a consent agenda. Members must read materials ahead of the meeting so that they are prepared to ask questions about items on the consent agenda or to vote their approval.
4. Introduce the consent agenda at the meeting. The consent agenda is usually listed as the first item on the board meeting agenda. The chair notes the items on the consent agenda and asks if any board member wishes for an item to be removed. This is the final moment for members to raise their concerns.
5. Remove (if requested) an item from and accept the consent agenda. If a member has a question, wants to discuss an item, or disagrees with an item, he or she should request that the item be removed from the consent agenda. Without question, the chair should remove the item from the consent agenda and add it to the meeting agenda for discussion. If a board member needs to abstain from voting on a particular item in the consent agenda, he or she can make this explicit ahead of time and the item need not be removed.
6. Approve the consent agenda. Following removal of an item or if no items are requested to be removed from the consent agenda, a single vote is taken. The chair asks council for a motion to approve the consent agenda in its entirety and council votes on the consent agenda items as a single unanimous vote.
7. Document acceptance of the consent agenda. The minutes, circulated after the meeting, state that the consent agenda was approved unanimously and indicate which, if any, items were removed and addressed separately.

#### **STEPS TO TAKE WHEN A MEMBER NEEDS CLARIFICATION ON A CONSENT AGENDA ITEM?**

It is important that all members understand the consent agenda process is to help expedite the meeting. If a council member needs clarification on a consent agenda item or if he or she just has a question of a minor nature, or if there is a spelling mistake or other small error/omission, he or she should address the question to staff or address the error **prior** to the meeting. As it is likely that other members may have the same question or have also noted the error/omission, the staff member should prepare an answer or fix the mistake and distribute it to all members **prior** to the meeting. Consent agenda items should not be pulled from the Consent Agenda just to have a question answered or a spelling mistake corrected. Consent Agenda items should only be pulled from the Consent Agenda where there is discussion required or a member disagrees with the item.

#### **STEPS TO TAKE WHEN A MEMBER DISAGREES OR SUGGESTS DISCUSSION**

If a member disagrees with the consent agenda item, has a question or wants to move it to the regular agenda for discussion, the member would request that the item be pulled from the consent agenda. The chair would ask if the members are in favor of approving the consent agenda minus the pulled item, pause for objections, and then adopt the consent agenda as noted in step 7, above.

## SCHEDULE "B" OF BY-LAW 2019/24

<b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:	May 19, 2020		
Name of Requestor:	Joanne Savage	Date submitted:	May 13, 2020
Address:	Full mailing address:		
Phone:	Home:	Business / Cell:	Fax:
E-Mail:			
Requested Agenda Item/Subject:	Budget : questions asked throughout budget deliberations		
Additional details / background information:	<input checked="" type="checkbox"/> see below <input type="checkbox"/> Supporting documents attached separately  <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> Questions asked throughout budget deliberations and info was to follow * bylaw enforcement budget : revenues and expenses * breakdown of professionals fees under general government		
ADMINISTRATIVE APPROVAL			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:	(e-mail)	Date:	
		MAY 14, 2020	
MUNICIPAL OFFICE USE			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	MAY 14, 2020	Received from:	MAYOR SAVAGE
Meeting Date Requested:	MAY 19, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	JUNE 2, 2020	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting	
Requestor Notification:	The above requestor <u>J. Savage</u> was notified on <u>MAY-14-2020</u> (date) <u>(by e-mail)</u>		
Action Taken:			
Notes / Comments:			



# MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Janice Dupuis, Deputy Clerk

**DATE:** May 28, 2020

**RE:** **PROPOSED AMENDMENT TO DONATION POLICY**

---

The attached Donation Policy, last updated in 2019, authorizes donations of \$600 to both local high schools (i.e. Northern Secondary and Franco-Cité) for providing student bursaries for graduation ceremonies. This school year the Conseil scolaire public du Nord-Est de l'Ontario has renamed its high school in Sturgeon Falls to "École secondaire publique Nipissing Ouest". As a result, the French public and English public boards are now independently seeking bursary funds in the amount of \$600 each.

This matter is time sensitive, as both schools are requesting their funds by June 12<sup>th</sup> in order to prepare for their respective June 26<sup>th</sup> graduation ceremonies, if permitted.

I'm seeking Council's direction on this request which would require an additional bursary of \$600 be paid out to "École secondaire publique Nipissing Ouest".

If approval is granted, an amended donation policy will be brought forward to a future meeting for Council's consideration.

Thank you,

Janice

**Joie de vivre**



**West Nipissing Ouest**

Joie de vivre

[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

## **DONATIONS (Policy 1999/131)**

Section: <b>D</b>	Policy Number: 1999/131
Department: All Departments	Effective Date: May 4, 1999
Subject: <b>DONATIONS</b>	Revision Date: Jun-6-2000; Apr-15-2014; Mar-20-2018; Feb-19-2019

### **POLICY STATEMENT**

- (1)** Council will consider written requests for donations from private groups/organizations which are not registered charities and which do not solicit donations from the general public.
- (2)** Notwithstanding the provisions of Item 1, donations to registered charities in accordance with Policy 1999/131 – Flowers, purchase of (funeral arrangements) shall be honoured.
- (3)** Donations in the form of a bursary will be made annually to both secondary schools in the amount of \$600.00 each for graduation purposes only.
  - École secondaire Franco-Cité
  - École secondaire Northern Secondary School
- (4)** Donations in the form of a bursary will be made annually to primary schools in the amount of \$50.00 each for graduation purposes only.
  - École élémentaire catholique Christ-Roi
  - École élémentaire catholique La Résurrection
  - École publique Jeunesse Active
  - École élémentaire catholique Sainte Marguerite D'Youville
  - Our Lady of Sorrows Separate School
  - École élémentaire catholique St-Joseph
  - White Woods Public School
- (5)** Donations in the form of a bursary will be made annually to Collège Boréal in the amount of \$100.00 for graduation purposes only.
- (6)** Donations in the amount of \$500.00 will be made annually to l'Association pour l'amélioration des sols et récoltes du Nipissing Ouest-Sudbury Est / West Nipissing-Sudbury East Soils and Crop Improvement Association.

Le mardi 19 mai 2020

**Objet : Bourses pour les élèves de l'École secondaire publique Nipissing Ouest seulement**

Madame, Monsieur,

La communauté scolaire de l'École secondaire publique Nipissing Ouest espère sincèrement que vous vous portez bien et que tout se passe pour le mieux dans la situation actuelle.

Nous sommes conscients que nous sommes dans une période sans précédent sur le plan social, personnel et économique. Nous savons aussi que vous faites partie de la liste des fidèles partenaires et donateurs afin de souligner la réussite scolaire de nos élèves finissants. D'ailleurs, au nom des élèves, des familles et du personnel de l'école, nous tenons à vous remercier de votre contribution et collaboration.

Vous savez sans doute que, malgré la pandémie, nos élèves de 12<sup>e</sup> année poursuivront leurs études postsecondaires dès septembre prochain. C'est la raison de l'envoi de la présente lettre en dépit de cette période plus difficile. Sachez que si votre situation vous permet de contribuer financièrement encore cette année, votre don envers les élèves de l'école secondaire publique Nipissing Ouest sera grandement apprécié. Cependant, s'il est impossible pour vous de contribuer cette année, nous comprenons très bien et demeurons toujours reconnaissants pour l'appui offert au courant des dernières années.

Advenant un retour à des activités régulières et la possibilité de tenir une cérémonie en bonne et due forme, la remise des bourses aux élèves de l'École secondaire publique Nipissing Ouest se déroulera lors de la **cérémonie des finissantes et finissants**, prévue le vendredi 26 juin 2020 à 10h. Votre aide financière permettra à un plus grand nombre d'élèves de poursuivre des études postsecondaires dans un collège, dans une université ou dans un programme d'apprentissage. En cas de fermeture des écoles, les élèves recevront tout de même la bourse en votre nom. Il s'avère important pour nous de déterminer un format adapté pour tout de même souligner la réussite des élèves.

Si vous choisissez de continuer de participer tout en désirant que votre don aux élèves d'ÉSPNO soit présenté comme il se doit, veuillez libeller votre chèque au nom de l'École secondaire publique Nipissing Ouest et de le faire parvenir avant le vendredi 12 juin 2020, à l'adresse suivante : 175, rue Ethel, Sturgeon Falls, ON P2B 2Z8. Un reçu officiel pour fin d'impôt est disponible sur demande.

Nous tenons à vous remercier de l'attention que vous portez à notre demande.

Veillez agréer, Madame, Monsieur, l'expression de nos sentiments les meilleurs.



Serge Larabie  
Direction

MAY 28 2020



# Northern Secondary School

175 Ethel Street - Sturgeon Falls, ONTARIO - P2B 2Z8

Tel: 705.472.5322

Fax: 705.753.2400

May 28, 2020

**Subject: Bursaries for Northern Secondary School**

To Whom It May Concern,

The school community of Northern Secondary School sincerely hopes that you are doing well and that your family members are staying safe and healthy.

We are aware that these are unprecedented times that affect many sectors, including the economic sector. We also know that for several years you have been on the list of loyal partners and donors that help celebrate the academic success of Northern graduating students. In fact, on behalf of students, families and school staff, we would like to thank you for your continued support.

Despite the pandemic, our Grade 12 students will be pursuing their post-secondary education as early as next September. Therefore, we are reaching out to you to let you know that if you are able to contribute financially or wish to donate a prize again this year, your donation will be greatly appreciated. However, if it is impossible for you to contribute this year, we understand and remain grateful for the support offered over the past few years.

In the event of a return to regular activities, bursaries and prizes will be awarded to the students of Northern Secondary School during the graduation ceremony that will take place on Friday, June 26, 2020 at 10 a.m. Your financial assistance will allow more students to pursue post-secondary education at a college, university or complete an apprenticeship program. However, if school closure is maintained, students will still receive the bursaries on your behalf. It is important for us to determine a suitable format to emphasize the success of the students and the generosity of our partners and donors.

If you choose to continue to participate while wishing to have your donation presented formally, please make the cheque payable to Northern Secondary School and send it before Friday, June 12, 2020 to the above mentioned address. An official tax receipt is available upon request.

We would like to thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Laurent Paquette', enclosed within a circular scribble.

Laurent Paquette  
Principal



**AGENDA ITEM REQUEST FORM**

PLEASE PRINT CLEARLY:

Requested Council Meeting Date:	JUNE 2 / 2020		
Name of Requestor:	DAN ROVEDA		Date submitted:
Address:	Full mailing address: 171 BOURGAILT STURGEON FALLS ON P2B1T9		
Phone:	Home: 105-753-2487	Business / Cell: 105-825-2487	Fax:
E-Mail:	DAN.ROVED@gmail.com		

Requested Agenda Item/Subject: SPEED LIMIT ON EVANSVILLE DRIVE be lowered to 40.

Additional details / background information:  see below  Supporting documents attached separately

Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.

Please find attached a request from resident Terence R Tigte 891 EVANSVILLE DRIVE STURGEON FALLS to have the speed limit lowered to 40 K from 50 K for Safety reasons.  
His request is well documented & researched, requesting Council take action on this matter.

**ADMINISTRATIVE APPROVAL**

**STEP 1** → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.

Signature of CAO or designate:	Date:
--------------------------------	-------

**MUNICIPAL OFFICE USE**

**STEP 2** → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.

Date Received:	Received from:	COUNCILLOR D. ROVEDA	
Meeting Date Requested:	JUNE 2, 2020	Mode of Notification:	<input checked="" type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		

**APPROVED FOR AGENDA:**

Scheduled for (date):  Regular meeting  Committee of Whole meeting

Requestor Notification: The above requestor \_\_\_\_\_ was notified on \_\_\_\_\_ (date)

Action Taken:

Notes / Comments:

## Evansville Drive Motor Vehicle Speed Issue

To: Councillor Dan Roveda

From: Terrance R Tighe  
891 Evansville Drive  
Sturgeon Falls, ON  
P2B 2K5

Dan

As you are aware due to previous discussions regarding motor vehicle speeding issues we had related to Evansville Drive, specifically between the circle and the 2<sup>nd</sup> curve at the drain way and guard rails located by 885 Evansville Drive, they continued to be an issue throughout the summer and into the fall of last year. As you are aware construction was undertaken to resurface the road last summer, and even with terrible road conditions some individuals continue to drive at excessive speeds in this area of Evansville. At this time, before the summer and fall is upon us, I would appreciate your assistance in exploring the feasibility of reducing the speed limit in this area to 40 kilometers an hour in an effort provide a safer environment for not only the many residents who walk and bike this area each day, but also the motorist who put themselves in harm's way. Please let me be very clear, It is always a few bad actors that create problems for everyone, but it is evident the numbers drivers behaving in this manner has increased over the years.

### A LITTLE HISTORY

In 1969 my grandfather bought a retirement property at 891 Evansville Drive in Springer Township, then Sturgeon Falls, and now West Nipissing. This quiet hamlet out in the country looks very much today as it was back then, one road in from Goullard Road, that runs along the Sturgeon River around Lafrois Lake to a circle of residences that has always been referred to as the circle. Back in 1969 all of the residences in the area were summer retreats, most of them inhabited in the summer months by local people in the area, many of whom owned businesses in town. As a matter of fact my Grandfather bought his property from the Barber in town. Well the demographics have all changed over the years and today many people have built permanent homes on the river, that are used all year long. Many of these people work and commute to and from work every day. My point being the demographics have changed dramatically over the years, but the road design in terms of width, shoulders, curves, sidewalks, guardrails have not. More details on the trouble areas to follow.

### STEPS I HAVE TAKEN TO ADDRESS THE PROBLEM

As we have discussed, last year was the tipping point regarding some motorist who flagrantly traveled at speeds over the 50 KM speed limit which was only made intolerable as the road under construction created a dust bowl for most of the summer into the fall. I have been very vocal to drivers I have waved down to ask them to slow on occasion only to be scorned by them, and the one young fellow speeding in the White Ford Pickup basically said he was doing 60 Km, and the police won't do anything about going 10 km over. I might buy into that theory on Highway 400, but in an area where people walk, bike, push strollers with grandchildren, with no sidewalks, 2 fairly severe curves that create a blind area to pedestrians, and in particular the one very narrow area the drains into the river by my place, going the speed limit is in itself puts walkers and bikers at risk. Last summer I confirmed with a number of officials that the speed may be a bit excessive for this particular area, including yourself, the

## Evansville Drive Motor Vehicle Speed Issue

Supervisor of Public Works who personally was surveying the condition of the road pre construction, and commented on how fast many of the people were driving. Also I had a one hour meeting with the OPP in the end of July time frame, and they offered to beef up the patrol in the area and perform some enforcement. The officer even mentioned to me that if a local got a ticket for speeding there was nothing they could do about the fact they were local and it might reflect back on the residents who initiated the complaint. My exact response to the officer was "if anyone is speeding in the area and placing anyone at risk, that have nobody to blame but themselves". With respect to the offer for the OPP to increase surveillance and enforcement I can honestly say I did not notice any increased police presence in the area between the initial meeting and Mid October when I returned back to the Belle River area.

### IMAGE OF THE AREA OF CONCERN

The following is a Google Map image of the section of Evansville Drive that is of particular concern regarding this issue. It illustrates the lack of sidewalks, the blind curves. Also please note this area has been subjected to a number of accidents over the past few years, although most do not get reported. If one takes a quick drive down to the first curve from Goullard Road and inspect the 2 guardrails on each side of the road, one will note that all 4 ends have all been damaged by motor vehicle incidents.





## Evansville Drive Motor Vehicle Speed Issue

### OTHER AREAS OF STURGEON FALLS WITH REDUCED SPEEDS

I also note that this request to lower the speed limit in the sake of safety is not an anomaly in the Town of Sturgeon Falls. One area of note is as follows, and clearly a factor is the close proximity to a school is large, but as I will lay out in other documentation from other municipalities, I don't feel it should be the only factor.

#### Nipissing Street South of Front Street



### OTHER MUNICIPAL PLANS OR PRINCIPLES

#### Ottawa

While I am certainly an expert on this subject, I found that a number of municipalities have all looked into the issue of 40 KM zones for residential areas in the Municipality. Not sure what West Nipissing has in place, but did find it interesting what Ottawa had to say about it. This is dated, but the details would seem to be very relevant to the issue at hand on Evansville Drive. Please note that at least 4 of these conditions are present today. While the accidents may not be documented, please go look at the guardrails at 885 Evansville Drive.



## Evansville Drive Motor Vehicle Speed Issue

In 2003, Council of the City of Ottawa approved the following 40 km/h posted maximum speed limit warrants which may be implemented on any street where one or more of the conditions shown in Warrant A are met. In the case of streets 10.5 metres or more in width, Warrant B must also be considered.

Warrant A: (One or more of the following)

1. Elementary or junior high school abuts the road.
2. Parkland abuts the road that is contiguous to and used to gain access to an elementary or junior high school.
3. No sidewalk on either side of the road or a major portion of the road.
4. The sidewalk is immediately adjacent to and not separated from the flow of motor vehicles by long-term parking (3 hours) or bike lanes, and where the travelled portion of the road width is less than 5.7 metres for two-way operation, or less than 4.0 metres for one-way operation.
5. Two or more locations of concern where there are grades greater than 5% and/or safe speed on curves is less than 50 km/h.
6. Lack of sufficient distance to stop safely at two or more locations when travelling at 50 km/h.
7. The number of speed related collisions on local streets equals 3 or more over three years.
8. Where long-term parking (3 hours) is permitted on one or both sides, and the remaining travelled portion of the road is less than 5.7 metres for two-way operations, or 4.0 for one-way operation.
9. A licensed childcare facility or private school abuts the road.

It is my view that 4 of these issues are currently present in the Evansville Road area.

### SUMMARY

Anything we can initiate to help solve this issue and improve the safety in the beautiful area of Evansville would be greatly appreciated. My family and all the people in the area are looking for a mutual solution to ensure we can all enjoy the area in a safe manner. I have outlined some of the steps I have taken, and possibly we need to revisit some of these, but it is my view that some action from our Municipal Leaders is in order to heighten the profile of this situation. We have had some close calls with respect to almost being hit by a vehicle, and I would just close on saying unless some sort of action is taken, it's not a matter if, just when.

Many Thanks for taking the time to review this issue.

Terry



# MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Melanie Ducharme, Municipal Clerk/Planner

**DATE:** May 29, 2020

**RE:** **PROPOSED NUISANCE BY-LAW (CANNABIS ODOUR AND LIGHTING)**

---

At a meeting of Council held on May 19, 2020, Council discussed the matter of a by-law to regulate certain nuisances regarding cannabis in the Municipality of West Nipissing.

Since the existing Cannabis By-Law (2019/25) and Nuisance By-Law (2013/72) are applicable only to publicly owned property, a stand-alone draft by-law is attached for Council's discussion and consideration.

In addition, at the request of Councillor Séguin, links to additional materials regarding the subject matter are also attached below

Public Nuisance By-law 20-077: "Odours" start on Page 3

<https://www.hamilton.ca/sites/default/files/media/browser/2020-04-23/20-077.pdf>

Staff report: PED20076:

<https://pub-hamilton.escribemeetings.com/filestream.ashx?DocumentId=222043>

Committee of the Whole / Council Minutes: April 22, 2020

<https://pub-hamilton.escribemeetings.com/FileStream.ashx?DocumentId=222898>

The Council Video, with discussion re: cannabis odour is also available to view:

[https://pub-hamilton.escribemeetings.com/Players/ISISStandAlonePlayer.aspx?ClientId=hamilton&FileName=Council%20Encoder\\_Council%20I\\_2020-04-22-09-00.mp4](https://pub-hamilton.escribemeetings.com/Players/ISISStandAlonePlayer.aspx?ClientId=hamilton&FileName=Council%20Encoder_Council%20I_2020-04-22-09-00.mp4)

Ontario Cannabis Control Act

<https://www.ontario.ca/laws/statute/17c26#BK22>

Canada Cannabis Act

<https://laws-lois.justice.gc.ca/eng/acts/c-24.5/page-6.html#h-77311>

As for getting high on the smell of cannabis: But to give an example of what you need to have a contact high:

<https://teens.drugabuse.gov/blog/post/secondhand-marijuana-smoke>

Here is the roadmap by the Federation of Canadian Municipalities, I would ask you to pay special attention to section 6, especially 6.2 relating to odours.

<https://fcm.ca/sites/default/files/documents/resources/guide/municipal-guide-cannabis-legalization.pdf>

**Joie de vivre**



[www.westnipissingouest.ca](http://www.westnipissingouest.ca)

## BY-LAW NO. 2020/

### BEING A BY-LAW TO PROHIBIT AND REGULATE CERTAIN PUBLIC CANNABIS NUISANCES WITHIN THE MUNICIPALITY OF WEST NIPISSING

**WHEREAS** the Council of the Municipality of West Nipissing deems it appropriate to enact a by-law to prohibit and regulate certain public nuisances within the Municipality of West Nipissing pursuant to sections 128 and 129 of the *Municipal Act, 2001*, S.O. 2001, c. 25, ("*Municipal Act, 2001*") as amended;

**AND WHEREAS** section 444 of the *Municipal Act, 2001* authorizes municipalities to make orders requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity;

**AND WHEREAS** sections 445 and 446 of the *Municipal Act, 2001* authorize municipalities to issue work orders and in default of a work order being completed by the person directed or required to do it, the work shall be done by the Municipality at the person's expense by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

**AND WHEREAS** in the opinion of the Council for the Municipality of West Nipissing, the odours and lighting from the cultivation of cannabis plants is or could become a public nuisance:

**NOW THEREFORE** the Council of the Municipality of West Nipissing enacts as follows:

#### PART I - INTERPRETATION

##### DEFINITIONS

1. In this By-law:

**"Act"** means the *Cannabis Act* S.C. 2018, c. 16 and its regulations, and if applicable, any predecessor or successor acts and its respective regulations, all as amended;

**"By-law"** means this by-law to prohibit and regulate certain nuisances within the Municipality of West Nipissing;

**"Cannabis Plant"** means a plant that belongs to the genus *Cannabis* and, in the absence of evidence to the contrary, includes any plant described as cannabis or by a name that is commonly applied to cannabis;

**"Cultivate, Cultivated, Cultivating or Cultivation"** in respect of cannabis, means to grow, propagate or to harvest cannabis plants and includes the possession of cannabis plants;

**"Highway"** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, part of which is intended for use or used, by the general public for the passage of vehicles or persons, and includes the area between the lateral property lines thereof, including sidewalks and boulevards;

**"Municipality"** means the Corporation of the Municipality of West Nipissing.

**"Nuisance"** means anything that is injurious to health, indecent, offensive to any of the Senses, or results in the loss of enjoyment of normal use of property;

**"Officer"** means a Municipal Law Enforcement Officer appointed by by-law or any other person assigned or appointed by Council of the Municipality to administer or enforce this By-law and includes a person employed by the Municipality whose duties are to enforce this By-law;

**"Public Place"** includes a Highway and any place to which the public has access and private property that is exposed to public view, whether or not the property is owned by the person contravening the By-law, but does not include a Washroom Facility;

“Senses” means a faculty by which the human body perceives an external stimulus and includes one or more of the faculties of sight, smell, hearing, taste and touch;

#### APPLICATION

2. This By-law applies to all persons, lands and properties in the Municipality of West Nipissing.

---

### PART II - RESTRICTIONS

---

#### LIGHTING FROM THE CULTIVATION OF CANNABIS PLANTS

1. No person shall cause, create or permit light from the Cultivation of cannabis plants to shine upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.
2. Every owner or occupier of land shall ensure that no light from the Cultivation of Cannabis Plants on his or her land shines upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.
3. Outdoor lighting and indoor lighting from the Cultivation of cannabis plants that can be seen outdoors shall be operated, placed and maintained, or have a barrier placed and maintained, so as to prevent or block direct illumination of the interior of a building on adjoining land or lands regardless of whether such a building has or may have a barrier, shades, drapes or other interior window coverings.

#### ODOURS FROM THE CULTIVATION OF CANNABIS PLANTS

4. No person shall cause, create or permit the emission of an odour from the Cultivation of Cannabis Plants so as to be or to cause a Nuisance to any person or to the public generally.
5. Every owner or occupier of land shall ensure that no emission of an odour from the Cultivation of cannabis plants on his or her land is or causes a Nuisance to any person or to the public generally.

---

### PART III - ENFORCEMENT

---

#### ENFORCEMENT

6. The provisions of this By-law may be enforced by an Officer.
7. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to discontinue the contravening activity.
8. An order under section 7 shall set out:
  - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred; and
  - (b) the date or dates by which there must be compliance with the order.
9. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to do work to correct the contravention.
10. An order under section 9 shall set out:
  - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred;
  - (b) the work to be completed;
  - (c) and the date by which the work must be complete.

11. An order under section 9 may require work to be done even though the facts which constitute the contravention of the By-law were present before the By-law making them a contravention came into force.
12. An order made under sections 7 or 9 may be served personally or by registered mail to the last known address of:
  - (a) the person who caused, created or permitted the offence; and
  - (b) the owner or occupier of the lands where the contravention occurred.
13. Where an owner or occupier of the land on which the contravention occurred, who has been served with an order and fails to comply with the order, then an Officer, or any authorized agent on behalf of the Municipality may enter on the land at any reasonable time and complete the work required to bring the land into compliance with the provisions of this By-law as set out in the order.
14. Where the work required to bring the land into compliance with the By-law has been performed by or for the Municipality, the costs incurred in doing the work may be collected by action or the costs may be added to the tax roll for the land and collected in the same manner as taxes.
15. An Officer may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether any provision of this By-law or an order made under this By-law is being complied with.
16. For the purposes of conducting an inspection pursuant to this By-law, an Officer may:
  - (a) require the production for inspection of documents or things relevant to the inspection;
  - (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
  - (c) require information from any person concerning a matter related to the inspection; and
  - (d) alone, or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of the inspection.
17. No person shall prevent, hinder or obstruct, or attempt to hinder or obstruct an Officer who is exercising a power or performing a duty under this By-law.

#### **OFFENCE AND PENALTY**

18. Any person other than a corporation who contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of \$5,000 for a first offence, and a maximum fine of \$10,000 for a subsequent offence.

#### **SAME RE CORPORATIONS**

19. Any corporation which contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of \$50,000 for a first offence and \$100,000 for any subsequent offence.

#### **OTHER REMEDIES**

20. If a person or corporation is convicted of an offence under this By-law, in addition to any other remedy or any penalty imposed, the court in which the conviction has been entered, and any court of competent jurisdiction, may make an order prohibiting the continuation or repetition of the offence by the person convicted.

#### **CONTINUING OFFENCE**

21. Each day or a part of a day that a contravention of this By-law continues is deemed to be a separate offence.

#### **ADMINISTRATIVE PENALTIES**

22. In the alternative to a charge for the offences described in this By-law and listed on Schedule "A" – Set Fines, an Officer may issue an administrative penalty notice for the applicable contraventions.

---

---

**PART IV – MISCELLEOUS**

---

**SEVERABILITY**

23. Where a court of competent jurisdiction declares any provision of this By-law invalid, or to be of no force or effect, the provision shall be deemed conclusively to be severable from the By-law and every other provision of this By-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

**SHORT TITLE**

24. The short title of this By-law is the “Cannabis Nuisance By-law”.

**ENACTMENT**

25. This By-law comes into force and effect on the day it is passed.

**ENACTED AND PASSED THIS    DAY OF    2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

Joanne Savage  
Mayor

---

Melanie Ducharme  
Municipal Clerk

NEW: 2020

Municipality of West Nipissing <b>CANNABIS NUISANCE BY-LAW</b> <b>SET FINES - SCHEDULE "A" to BY-LAW 2020/</b> <b>PART 1 - PROVINCIAL OFFENCES ACT</b>			
<b>PROHIBIT AND REGULATE CERTAIN PUBLIC CANNABIS NUISANCES</b>			
ITEM	COLUMN 1	COLUMN 2	COLUMN 3
	Short Form Wording	Provision creating or defining offence	Set Fine
1	Cause, Create or Permit light from the cultivation of cannabis plants to shine upon the land of others	Part II – Item 1	
2	Owner/Occupier of land failed to ensure no light from cultivation of cannabis plants to shine on land of others	Part II – Item 2	
3	Fail to block direct illumination of the interior or exterior of a building on adjoining land	Part II – Item 3	
4	Cause, Create or Permit the emission of odour from the cultivation of cannabis plants	Part II – Item 4	
5	Owner/Occupier of land failed to ensure no emission of odour from the cultivation of cannabis plants	Part II – Item 5	

**NOTE:** Penalty provision for the offences indicated above is **Part II - Restrictions** of By-Law No.2020/ a certified copy of which has been filed.



**SCHEDULE "B" OF BY-LAW 2019/24**

**AGENDA ITEM REQUEST FORM**

**PLEASE PRINT CLEARLY:**

Requested Council Meeting Date:	May 2020		
Name of Requestor:	Chris Fisher	Date submitted: May 6th 2020	
Address:	Full mailing address: 3636 B Hwy 539 Field Ontario		
Phone:	Home: 705-758-1632	Business / Cell: 705-492-6784	Fax:
E-Mail:	Cfisher@westnipissing.ca		

Requested Agenda Item/Subject: **CANO**

Additional details / background information:  see below  
 Supporting documents attached separately

*Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.*

As general guidelines are saying that there will be no concerts or large gathering this year it makes no sense to give tax payer \$ to CANO, Why would we give them money for nothing? Can we either break or defer this contract?

**ADMINISTRATIVE APPROVAL**

**STEP 1** → Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.

Signature of CAO or designate: \_\_\_\_\_ Date: \_\_\_\_\_

**MUNICIPAL OFFICE USE**

**STEP 2** → This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.

Date Received:	MAY 7, 2020	Received from:	Councillor Fisher
Meeting Date Requested:	MAY 19, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		

**APPROVED FOR AGENDA:**

Scheduled for (date):	MAY 19, 2020	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting
Requestor Notification:	The above requestor _____ was notified on _____ (date)	
Action Taken:		
Notes / Comments:		





**BY-LAW 2020/30**

**BEING A BY-LAW TO SET TAX RATIOS FOR  
MUNICIPAL PURPOSES FOR THE YEAR 2020**

**WHEREAS** the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, requires the Council of a municipality to establish the tax ratios for 2020;

**AND WHEREAS** the tax ratios determine the relative amount of taxation to be borne by each property class;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS FOLLOWS:**

- 1) That By-Law no. **2019/43** be hereby repealed.
- 2) That for the taxation year 2020, the tax ratios are as follows:
 

(a) Residential/Farm property class .....	1.000000
(b) New Multi-residential property class.....	1.000000
(c) Multi- residential property class .....	2.000000
(d) Commercial occupied property class .....	_____
(e) Commercial excess land property class .....	_____
(f) Commercial vacant land property class .....	_____
(g) Industrial occupied property class .....	1.464117
(h) Industrial excess land class.....	0.951676
(i) Industrial vacant land class .....	0.951676
(j) Large Industrial occupied property class .....	6.747749
(k) Large Industrial excess land class.....	4.386037
(l) Large Industrial vacant land class .....	4.386037
(m) Pipeline property class .....	2.910600
(n) Landfills.....	1.799721
(o) Farmlands property class .....	0.250000
(p) Managed Forest property class.....	0.250000
- 3) That this By-law shall come into force and take effect on the day its passing.

**ENACTED AND PASSED THIS 19<sup>th</sup> DAY OF MAY 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

\_\_\_\_\_  
JOANNE SAVAGE  
MAYOR

\_\_\_\_\_  
MELANIE DUCHARME  
CLERK



**BY-LAW 2020/31**

**BEING A BY-LAW TO SET THE RATES FOR A SOLID WASTE MANAGEMENT SYSTEM  
IN THE MUNICIPALITY OF WEST NIPISSING**

**WHEREAS** Section 326(2)(b) of the *Municipal Act* states as follows:

“**Special Service**” means a service or activity of a municipality or local board of the municipality that is being provided or undertaken at different levels or in a different manner in different parts of the municipality.

**WHEREAS** the solid waste management for the Corporation of the Municipality of West Nipissing shall be segregated in two areas, being:

- Sturgeon Falls, Springer Township and Cache Bay, Verner and Field, being one area, and
- all other outlying areas being the other area;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING HEREBY ENACTS AS FOLLOWS:**

1) THAT THE FOLLOWING SOLID WASTE MANAGEMENT RATES FOR THE YEAR 2020:

Sturgeon Falls, Springer and Cache Bay, Verner and Field:  
 Per household unit: ..... \$ 274.50  
 Each additional unit:..... \$ 166.80  
 Seasonal units:..... \$ 166.80

**OUTLYING AREA:**

**Residential:**

- A) Where landfill access and garbage pickup is provided:  
 Per household unit: ..... \$ 237.75  
 Each additional unit:..... \$ 130.55  
 Seasonal units:..... \$ 130.55
- B) Where landfill access only is provided:  
 Per household unit: ..... \$ 130.55  
 Each additional unit:..... \$ 64.00  
 Seasonal units..... \$ 64.00  
 Island Units..... \$ 64.00

**Commercial and Industrial:**

- A) Group 1 consisting of Lodges, Trailer Parks, Restaurants, Grocery Stores and Confectionaries: .....\$ 385.50
- B) Group 2 consisting of Professional Office, Banks, Motels, Garages, Bell, and all others not captured in Group 1:
- Where landfill access and garbage pickup is provided .....\$ 237.75
  - Where landfill access only is provided .....\$ 130.55

2) That By-law 2019/37 be hereby repealed.

**ENACTED AND PASSED ON THIS 19<sup>th</sup> of MAY 2020, AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

\_\_\_\_\_  
JOANNE SAVAGE  
MAYOR

\_\_\_\_\_  
MELANIE DUCHARME  
MUNICIPAL CLERK



**BY-LAW 2020/32**

**BEING A BY-LAW WITH RESPECT TO SETTING  
THE WATER AND SEWER RATES  
WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2020**

**WHEREAS** Part II, Section 10. (2) 3. of the *Municipal Act* provides for single-tier municipalities to pass by-laws respecting financial management of the municipality and its local boards; and

**WHEREAS** Section 398 (2) of the *Municipal Act*, 2001, S.O. 2001 provides that: 'The Treasurer of a local municipality may add fees and charges imposed by the municipality, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes';

(1) In the case of fees and charges for the supply of public utility, the property to which the public utility was supplied;

**AND WHEREAS** Section 391 (3) of the *Municipal Act* provides that: The costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

**AND WHEREAS** the Council of the Corporation of the Municipality of West Nipissing deems it desirable and expedient to revise and amend its water and sewer rates for the year 2020;

**NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING ENACTS AS PER SCHEDULES ATTACHED HERETO AND FORMING PART OF THE BY-LAW:**

(1) **THAT** all Single Family dwellings in the Municipality be charged the same flat fee for water and sanitary sewer services as follows:

	Single Family Dwelling	Term
Water service	\$618.10	year
Sanitary sewer service	\$772.63	year
Both water and sewer	\$1,390.73	year

(2) **THAT** all Multiple dwellings in the Municipality be charged the same flat fee for water and sewers services as follows:

	First dwelling	Each Additional Dwelling	Term
Water service	\$618.10	\$309.05	year
Sanitary sewer service	\$772.63	\$386.31	year
Both water and sanitary sewer	\$1,390.73	\$695.36	year

(3) **THAT** all Cache Bay residents not connected to sanitary sewer services, the annual fee shall be : \$309.04

(4) **THAT** all Cache Bay residents not connected to sanitary sewer services, the annual rate for multiple-dwellings is as follows: \$309.05 year for the first dwelling and \$154.53 year for each addition dwelling

(5) **THAT** all Residential and Commercial pools be charged the following fee: \$75.52 year

(6) **THAT** all Buildings within the Municipality of West Nipissing, other than Residential Buildings be charged for the use of municipal water and sewer based upon **Schedule "A"** of rates attached.

- (7) THAT the following water rate be the one charged to all clients within the Municipality of West Nipissing who have water meters.

(a)	All metered services Industrial, Commercial and Residential	\$7.23524 per 1,000 i.g.
(b)	All Commercial Water Tankers	\$7.23524 per 1,000 i.g.

- (8) THAT the Sanitary Sewer surcharge rate charged to all clients within the Municipality be the water rate multiplied by 1.25
- (9) THAT non-payment of outstanding charges will be handled as follows:
- 9.1 In case of non-payment of assessed rates or charges by any owner or consumer when the same becomes due and payable, the Collector's office will charge a monthly interest charge of 1.25% of the outstanding balance to the account on the (1st) day of each month.
- 9.2 When a consumer has neglected to pay the assessed rates or charges for ninety (90) days, the arrears balance, including any interest charges and administrative fee, shall be added to the tax roll and shall become due and payable, and shall be collected as if the same had originally been imposed and formed part of such tax levy.
- 9.3 Penalties and interest on the principle outstanding amount in default of the utility charges so added to the tax roll shall continue to be computed until the clearance of the tax roll balance.
- 9.4 An administration fee of \$25.00 shall be added to the outstanding utility charge before the total outstanding balance is added to the tax roll.
- (10) THAT By-law 2019/36 be hereby repealed.
- (11) THAT this By-Law shall be retroactive to the first day of the Year 2020.

**ENACTED AND PASSED THIS 19<sup>th</sup> DAY OF MAY 2020 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.**

---

JOANNE SAVAGE  
MAYOR

---

MELANIE DUCHARME  
DEPUTY CLERK

**SCHEDULE "A" TO BY-LAW NO. 2020/32**  
**BEING A BY-LAW WITH RESPECT TO SETTING THE WATER AND SEWER RATES**  
**WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2020**

1	Bath tubs or showers	Hotels and Motels & Institutions	150.80
		Each additional	70.22
2	Basins		122.73
		Each additional	Institutions & Commercial 52.81
3	Bait Dealers & Minnow Ponds	(Per season X 4 yearly)	
		Min. ponds with Cont. Flow	702.76 quarter
		Min. Ponds with Reg. Systems	351.57 quarter
4	Barber Shops	First chair	150.80
		Each additional	88.09
5	Building (during const.)	New commercial building	583.70
		New residential building	116.64
		New industrial building	1,758.56
6	Bakeries	Each	527.34
7	Banks	Each	351.57
8	Beauty Salons, Spa's and other Health Related Businesses	First Chair	150.80
		- Each additional	88.09
9	Brewer's Warehouse	Each	1,061.23
10	Steam Boilers	Manufacturing establishments	351.57
11	Bowling Alleys	First lane	141.45
		Each additional lane	52.81
12	Water closets (toilets)	Stores, offices, restaurants, bars	105.59
		Each additional	63.39
		Manufacturing establishment	175.80
		Hotels, Motels, Institutions	88.09
		Schools, public buildings, (Halls)	88.09
		Each additional	70.28
	Continuous Flow	150.80	
13	Churches	Base Rate - First 2,000 sq. ft.	105.59
		Each additional 1,000 sq. ft.	23.29
		(Based on main floor area)	
14	Golf Course	Base rate (no irrigation)	140.53
15	Club Rooms	Base rate	140.53
16	Curling Rinks	Base rate	703.07
17	Cleaning, Drying,	Base rate	351.57
		Pressing Shops	
18	Fountains (drinking)	Self Closing	210.18
		Continuous Flow	527.34
		Ornamental display - public	210.18
		Ornamental - swimming pools	210.18
		Ornamental - private property	105.24
	In restaurant	245.43	

**SCHEDULE "A" TO BY-LAW NO. 2020/32**  
**BEING A BY-LAW WITH RESPECT TO SETTING THE WATER AND SEWER RATES**  
**WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2020**

<b>19</b>	<b>Gas Station, Service Station</b>	<b>Base rate</b>	<b>527.34</b>
	<b>Car Wash Manual</b>	<b>Each bay</b>	<b>417.91</b>
	<b>Car Wash</b>	<b>Semi-automatic</b>	<b>1,313.28</b>
<b>20</b>	<b>Garages</b>	<b>Base rate</b>	<b>527.34</b>
<b>21</b>	<b>Greenhouses</b>	<b>Private- per season</b>	<b>105.59</b>
		<b>Commercial - per person</b>	<b>437.76</b>
<b>22</b>	<b>Hospital West Nipissing Flat Rate</b>		<b>10,505.75</b>
<b>23</b>	<b>Car Wash</b>	<b>Base rate</b>	<b>527.34</b>
		<b>Manual each bay</b>	<b>417.91</b>
		<b>Semi-automatic</b>	<b>1,313.28</b>
<b>24</b>	<b>Hotels, Motels, Boarding Houses</b>		
		<b>Each room</b>	<b>35.34</b>
		<b>Bars in hotels</b>	<b>490.84</b>
		<b>Cocktail lounges</b>	<b>875.51</b>
<b>25</b>	<b>Home for the Aged</b>	<b>Base rate first 2,500 sq. ft.</b>	<b>105.59</b>
		<b>Each additional 1,000 sq. ft.</b>	<b>52.81</b>
<b>26</b>	<b>Heating</b>	<b>Central heating system (Hot water)</b>	
		<b>Hotel, commercial establishments, industrial</b>	<b>175.78</b>
<b>27</b>	<b>Private Hydrants</b>	<b>Each per year</b>	<b>1,061.23</b>
<b>28</b>	<b>Liquor Store</b>	<b>Base rate</b>	<b>620.18</b>
<b>29</b>	<b>Laundromats</b>	<b>Base rate</b>	<b>175.80</b>
		<b>Each additional washing machine</b>	<b>175.80</b>
<b>30</b>	<b>Municipal Buildings and Government buildings</b>	<b>Base rate</b>	<b>281.96</b>
<b>31</b>	<b>Market</b>	<b>Base rate</b>	<b>212.29</b>
<b>32</b>	<b>Offices</b>	<b>Printing</b>	<b>199.02</b>
	<b>Dental</b>	<b>First Chair</b>	<b>421.20</b>
		<b>Each additional chair</b>	<b>175.80</b>
	<b>Law</b>	<b>Base rate</b>	<b>105.59</b>
	<b>Medical</b>	<b>Base rate</b>	<b>183.80</b>
	<b>All others</b>	<b>Base rate</b>	<b>105.59</b>
<b>33</b>	<b>Schools, Day Care Buildings</b>	<b>Base rate</b>	<b>875.51</b>
		<b>Each additional room</b>	<b>52.81</b>
<b>34</b>	<b>Photograph Galleries</b>	<b>Base Rate</b>	<b>490.84</b>
<b>35</b>	<b>Pool rooms &amp; billiards</b>	<b>Base rate</b>	<b>88.09</b>
<b>36</b>	<b>Restaurants and Chip stands</b>	<b>No seating inside</b>	<b>421.20</b>
		<b>With seating inside</b>	<b>875.51</b>
<b>37</b>	<b>Rinks &amp; Skating</b>	<b>Closed</b>	<b>703.07</b>
		<b>Open - Institutions</b>	<b>527.34</b>
		<b>Open - Commercial</b>	<b>1,748.81</b>

**SCHEDULE "A" TO BY-LAW NO. 2020/32**  
**BEING A BY-LAW WITH RESPECT TO SETTING THE WATER AND SEWER RATES**  
**WITHIN THE MUNICIPALITY OF WEST NIPISSING FOR THE YEAR 2020**

<b>38 Stores</b>	General, provisions groceries	245.43
	Confectionery	351.57
	Drug Stores	351.57
	Department Stores	703.07
	Dry Goods & Hardware	245.43
	Stationery Stores	245.43
	Butcher Shop	315.10
	Shoemaker & Tinsmith Shops	141.45
	Butcher Shops with grocery store	421.20
<b>39 Swimming pools</b>	Maintenance fee	75.52
<b>40 Siphon Water</b>	Each	437.81
<b>41 Taxi Stands</b>	Base rate	175.80
<b>42 Tubs (wash)</b>	In Hotels & Commercial	105.59
	Each additional	52.81
<b>43 Theatres or Bingo Halls</b>	Each	315.27
	Hall attached to Church or School	262.62
<b>44 Tourist Cabins</b>	Each single cabin without water service from system	28.42 year
	Each single cabin with water service from system	44.06 year
	Double cabins to be treated as two (2) cabins when calculating water rates	
<b>45 Urinals Self Acting Only</b>	Hotels & Motels	158.02
	Public Buildings, schools, etc.	158.02
<b>46 Warehouses</b>	Base rate	175.80
<b>47 Welders</b>	Base rate	175.80
<b>48 Washer</b>	Commercial buildings	
	Automatic washer	60.33
	Automatic dishwasher	60.33
<b>49 Jacuzzi</b>	Hotels & Motels	211.07
<b>50 Outside taps</b>	Each tap	30.19
<b>51 Shut off and turn on water box</b>	Each time during regular hours	90.03
<b>52 Buildings with sprinkler systems</b>	Base rate	448.99
<b>53 Ice machines in building</b>	Base rate	112.29
<b>54 Manufacturing buildings &amp; Industrial Building (No water meter)</b>	Base rate	875.51

# MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Melanie Ducharme, Municipal Clerk/Planner

**DATE:** May 29, 2020

**RE:** **MUTUAL AGREEMENT DRAIN – OPP SITE, LEVAC ROAD**

---

As part of the site preparation for the new OPP building to be constructed on Levac Road, it is necessary for the Municipality to obtain a Mutual Agreement Drain under Section 2 of the *Drainage Act* for the drainage of the site's storm water into the municipal drain, which is located on the abutting property. In addition, since the new lot overlaps the watersheds for two (2) existing municipal drains, an Agreement for the apportionment of future maintenance under Section 65 is also required.

Attached hereto is an executed Mutual Agreement and Agreement under Section 65 of the *Drainage Act*, which has been executed by the Landowners

Thank you,

Melanie

Joie de vivre



West Nipissing Ouest

Joie de vivre

[www.westnipissingouest.ca](http://www.westnipissingouest.ca)





The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

JUNE 2, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the Mayor and Municipal Clerk be authorized to sign a Mutual Agreement under the *Drainage Act* with Anna Rose Arcand owner of the lands known as Part of Lot 109, Plan 40, Part of Lot 8, Concession 1.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Chris		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SEGUIN, J.		
SENECAL, Denis		
SENECAL, Lise		
SAVAGE, Joanne (MAYOR)		

Carried: \_\_\_\_\_

Defeated: \_\_\_\_\_

Deferred or tabled: \_\_\_\_\_

**MUTUAL AGREEMENT AND AGREEMENT UNDER S. 65 OF THE DRAINAGE ACT**

AGREEMENT made in duplicate this 19<sup>th</sup> day of May, 2020;

BETWEEN:

**ANNA ROSE ARCAND**

Hereinafter referred to as "Arcand"

- and -

**THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

Hereinafter referred to as the "Municipality"

**THIS AGREEMENT** is made under the authority of Section 2 and Section 65(2) of the Drainage Act, R.S.O. 1990;

**WHEREAS** Arcand was the owner of the lands known as Part Lot 109, Plan 40 and Part Lot 8, Concession 1, Township of Springer, consisting of approximately 34.4 Ha in the former Township of Springer, Municipality of West Nipissing (the "Arcand Lands");

**WHEREAS** the Municipality purchased 2.29 Ha of the Arcand Lands, described as Part of Lot 109, Plan 40, Part of Lot 8, Concession 1, being Parts 1 – 5, 36R-14232., former Township of Springer, now Municipality of West Nipissing on the : 12<sup>th</sup> day of October, 2018 for the purpose of constructing a new Ontario Provincial Police detachment (the "OPP Lands");

**AND WHEREAS** the Municipality also requires an outlet for storm water drainage of the OPP Lands and requires access to the Arcand Drain (1983) which is located on the Arcand Lands;

**AND WHEREAS** it is necessary to construct the outlet on the Arcand Lands and Municipality and Arcand do hereby agree that the work shall be constructed, repaired and maintained according to the following conditions:

**AND WHEREAS** the Arcand Lands and the OPP Lands are located within the watershed of the municipal drain known as the Arcand Drain (1982) and the Arcand Drain (1983) Pursuant to Section 65(2) of the *Drainage Act*, the respective owners are required to enter into an agreement for the apportionment of the assessment for future maintenance of the Arcand Drain (1982) and the Arcand Drain (1983)

**MUTUAL AGREEMENT DRAIN - S. 2(1), DRAINAGE ACT**

1. The properties affected by this agreement are the OPP Lands and the Arcand Lands, as herein described;
2. The proposed work on the Arcand Lands shall consist of the following (hereinafter referred to as the "Works"):

ITEM	STATION			DESCRIPTION	QUANTITY	UNIT	PRICE	COST
1	0+000	to	0+175	Brushing (15m wide)	2625	m <sup>2</sup>	2	\$ 5,250.00
2	0+079	to	0+079	Remove beaver dam	1	each	500	\$ 500.00
3	0+111	to	0+111	Remove beaver dam	1	each	500	\$ 500.00
4	0+000	to	0+143	Deepen existing ditch, 0.5m bottom, 2:1 side slopes	143	m	35	\$ 5,005.00
5	0+143	to	0+203	Install 60m of 300mm HDPE pipe and provide coupler to connect to 300mm dia. pipe from at property line	60	m	100	\$ 6,000.00
Sub-Total Construction:								\$ 17,255.00
Lump Sum Contingency (15%)								\$ 2,590.00
Estimated Construction								\$
Cost:								19,845.00

4. The Municipality, its employees and workers may enter on the Arcand Lands and may construct the Works within six (6) months of the date of this agreement;
5. Arcand shall not be liable for any damages to the Drain, provided the Municipality exercises reasonable care in carrying out the Works;
6. Arcand shall not be responsible for maintaining the Works that will ensure free flow of the water from the OPP Lands to the Drain. Arcand will not obstruct any of the Works including, but not limited to filling in the ditch or blocking the pipe;
7. On reasonable notice, in writing to Arcand, the Municipality may have reasonable access to the Arcand Lands to repair or maintain the Works. Arcand shall allow access for repairs, maintenance or inspection of the Works within one week of the Municipality giving notice;
8. The entire cost of the construction, repair and maintenance of the Works shall be borne by and paid for by the Municipality.

**AGREEMENT ON SHARE OF ASSESSMENT S. 65(2) THE DRAINAGE ACT:**

9. The Municipality and Arcand agree to apportion their respective assessments with regard to their respective share(s) of the drainage assessment for the Arcand Drain (1982) and the Arcand Drain (1983) and they further agree to file such agreement with the Clerk of the Municipality of West Nipissing, for the approval of the Council for the Municipality of West Nipissing.
10. The Parties agree to apportion the future drainage maintenance assessments between them as follows:

	Original Area to 1982 Arcand Drain (Ha)	Original Area to 1983 Arcand Drain (Ha)	2020 Rev. Area to 1982 Arcand Drain (Ha)	2020 Rev. Area to 1983 Arcand Drain (Ha)
Part Lot 109 (Arcand Lands)	18	3.4	17.53	3.4
Part Lot 8 (Arcand Lands)	2	35.8	1.16	34.97
Part Lot 109 (OPP Lands)	0	0	0	0.47
Part Lot 8 (OPP Lands)	0	0	0	1.67
<i>Subtotal</i>	<i>20</i>	<i>39.2</i>	<i>18.69</i>	<i>40.51</i>
Total	59.2		59.2	

11. In the event that the agreement of the parties is not acceptable to the Council of the West Nipissing Municipality, the provisions of Section 65 (1) of the Act shall apply.

**GENERAL:**

12. The burden and benefit of the terms and provisions of this Agreement shall run with the OPP Lands and the Arcand Lands and shall extend to, and be binding upon and enure to the benefit of the parties, hereto, their heirs, executors, administrators and assigns.

13. This agreement herein contained when executed shall be registered in the property Land Registry Office and any costs shall be borne by the Municipality.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals this *19<sup>th</sup>* day of *May* 2020.

*Jeanette Salonde*  
 \_\_\_\_\_  
 Witness

*Anna Rose Arcand*  
 \_\_\_\_\_  
 ANNA ROSE ARCAND

**THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING**

Per: \_\_\_\_\_  
 Joanne Savage (Mayor)

Per: \_\_\_\_\_  
 Melanie Ducharme (Clerk)



The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

JUNE 2, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** Council has sought legal advice pertaining to a municipal Human Resources Investigation matter;

**AND WHEREAS** there will be ongoing legal expenditures with respect to a Human Resources Investigation matter;

**BE IT THEREFORE RESOLVED THAT** Council hereby authorizes the Head of Council to authorize and approve an invoice in the amount of \$ 1,374.08, payable to Weaver Simmons LLP, for the period ending March 20, 2020, relating to a Human Resources Investigation matter.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



The Corporation of the Municipality of West Nipissing / La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

JUNE 2, 2020

Moved by / Proposé par :

Seconded by / Appuyé par :

WHEREAS the Community Safety and Well Being Committee (CSWB) was established to bring together various groups, agencies and organizations (including, but not limited to, local government, police services, health/mental health, education, social services, and community and custodial services for children and youth) within a community to develop an integrated plan for improved service delivery to all residents;

BE IT RESOLVED THAT the following organization be invited to actively participate in the Community Safety and Wellbeing Committee .

(1) Alliance Centre


	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_

## SCHEDULE "B" OF BY-LAW 2019/24

 <b>AGENDA ITEM REQUEST FORM</b>			
PLEASE PRINT CLEARLY:			
Requested Council Meeting Date:	June 2, 2020		
Name of Requestor:	Joanne Savage	<small>Date submitted:</small> May 27, 2020	
Address:	<small>Full mailing address:</small>		
Phone:	<small>Home:</small>	<small>Business / Cell:</small> 705 498 0819	<small>Fax:</small>
E-Mail:			
Requested Agenda Item/Subject:	CWSP committee		
Additional details / background information: <input type="checkbox"/> see below <input checked="" type="checkbox"/> Supporting documents attached separately  <i>Please attach/include pertinent information to support this item. This will assist staff in conducting any research or obtaining background information; which may be required to make an informed decision in the best interest of the municipality.</i> <b>Consideration for additional member to the CWSP committee</b> Community partner would be an asset Pls see attached correspondance			
ADMINISTRATIVE APPROVAL			
<b>STEP 1 →</b> Submit your completed form to the CAO or designate for required review and approval. Every effort will be made to accommodate requests however the complexity of subject may require the matter to be heard on another date other than the original date requested and the requestor will be notified.			
Signature of CAO or designate:		(e-mail)	
		Date:	
MUNICIPAL OFFICE USE			
<b>STEP 2 →</b> This form must be returned to the Clerk's office no later than 12 noon on the Wednesday preceding the Council Meeting at which the item is to be considered, subject to CAO approval and scheduling.			
Date Received:	MAY 27, 2020	Received from:	MAYOR SAVAGE
Meeting Date Requested:	JUNE 2, 2020	Mode of Notification:	<input type="checkbox"/> in person <input type="checkbox"/> by telephone <input checked="" type="checkbox"/> by e-mail <input type="checkbox"/> other: _____
Processing of request:	<input type="checkbox"/> Information only <input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Discussion/Action Item <input type="checkbox"/> Report Required <input type="checkbox"/> Public Hearing <input type="checkbox"/> Closed Session		
APPROVED FOR AGENDA:			
Scheduled for (date):	JUNE 2, 2020	<input type="checkbox"/> Regular meeting <input checked="" type="checkbox"/> Committee of Whole meeting	
Requestor Notification:	The above requestor _____ was notified on _____ (date)		
Action Taken:			
Notes / Comments:			



March 10, 2020

Joanne Savage  
Mayor  
Municipality of West Nipissing  
225 Holditch St.  
Sturgeon Falls On  
P2B 1T1

Dear Ms. Savage,

**RE: Community Safety and Wellbeing Project**

Please accept this letter as a formal request that a representative from the West Nipissing General Hospital's Alliance Centre be included in all planning levels of the Community Safety and Wellbeing Project. It is our belief that our expertise in issues pertaining to mental health and substance abuse issues will greatly benefit this strategic planning exercise.

Sincerely,

Lynn Perreault, BA (Psych), R.P.  
Program Manager  
Alliance Centre

Cynthia Désormiers, RN BScN MHA  
President and CEO  
West Nipissing General Hospital





The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

2020 /

JUNE 2, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**BE IT RESOLVED THAT** the equipment described herein be declared as surplus for the Municipality of West Nipissing; and

**BE IT FURTHER RESOLVED THAT** Council hereby authorizes the disposal of the following surplus equipment:

**FIRE DEPARTMENT:**

(1)	1996	Spartan Fire Truck	4S7DT9K04TC020179
(2)	1998	American Lafrance Eagle Fire Truck	4236EMDB9WR975376

**PUBLIC WORKS DEPARTMENT:**

(3)	2004	Ford Pickup Truck	1FTVX14514NA52064
(4)	1989	Ford Cube Van	2GDJG31KXM4506170
(5)	2003	Sterling Plow Truck	2FZHAZAN23AL75835
(6)	2006	Sterling Tandem Axle Plow Truck	2FZHATDAX6AU67897
(7)	1995	Steamer	
(8)		Boat Trailer	TAGGED AS: FILE - 174779025

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_

<b>Project</b>	<b>Brushing &amp; Ditching 2020</b>			
<b>Closing Information</b>	<b>May 14, 2020 @ 9:30</b>			
<b>Opened By</b>	<b>Alisa Craddock</b>		<b>and Shawn Remillard</b>	
<b>Name</b>	<b>Date Received</b>	<b>Crystal Falls Road</b>	<b>Lafreniere Road</b>	<b>North South Road</b>
2509752 Ontario Limited	May 13, 2020	\$167,734.00	\$174,344.00	\$177,108.00
Baz Excavating	May 14, 2020	\$0.00	\$0.00	\$0.00
Canor	May 14, 2020	\$75,704.00	\$72,591.00	\$77,942.00
Deep Construction	May 14, 2020	\$72,560.00	\$0.00	\$0.00
Denis Gratton Construction Ltd	May 14, 2020	\$136,613.00	\$122,234.00	\$136,502.00
Ed Seguin & Sons	May 14, 2020	\$126,576.00	\$115,677.00	\$125,486.00
Gaudette Contracting & Lsg. Ltd.	May 14, 2020	\$0.00	\$86,260.00	\$96,030.00
Labelle Bros Excavating	May 14, 2020	\$120,110.00	\$121,555.00	\$138,580.00
Northland Farms	May 7, 2020	\$104,300.00	\$88,500.00	\$91,300.00
Pro-X	May 14, 2020	\$127,650.00	\$0.00	\$127,300.00
Roleo Seguin	May 14, 2020	\$212,076.00	\$0.00	\$222,680.00



**The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ouest**

Resolution No.

**2020 /**

**JUNE 2, 2020**

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** quotations for the 2020 Brushing and Ditching Projects for municipal roads were opened publicly on May 14, 2020 by the Director of Corporate Services and Manager of Public Works;

**AND WHEREAS** multiple quotations that met all specifications were received;

**AND WHEREAS** the Manager of Public Works has reviewed the quotations and is satisfied that the award being recommended herein consists of the best prices received;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT RESOLVED THAT** the quotations for the 2020 Brushing and Ditching Projects for municipal roads in the Municipality be awarded as follows, having submitted the lowest quotation meeting all the specifications for these projects:

AWARDED TO:	ROAD	TOTAL COST PER ROAD
CANOR	LAFRENIERE ROAD	\$72,591.00
CANOR	NORTH SOUTH ROAD	\$77,942.00
DEEP CONSTRUCTION	CRYSTAL FALLS ROAD	\$72,560.00

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

**CARRIED:** \_\_\_\_\_

**DEFEATED:** \_\_\_\_\_

**DEFERRED OR TABLED:** \_\_\_\_\_

# Triple S Industries

## Estimate

**P.O. Box 458 Outlook, Saskatchewan S0L 2N0**

**Phone: (306) 867-8482 Fax: (306) 867-9685**

**E-mail: dave.simonson@sasktel.net**

**Date:** 2. Apr. 2020  
**Submitted to:** Municipality of West Nipissing c/o Omer Lavergne  
**Address:** 101-225 Holditch St.  
**City / Province / State:** Sturgeon Falls, ON  
**Postal Code / Zip Code:** P2B 1T1

**We hereby submit the following specifications and prices:**

Quantity	Part ID	Description	Unit Price	Amount
1	AZ480Xi-200E	Asphalt Zipper AZ480Xi-200E	\$290,985.00	\$290,985.00
		Comes complete with Tier IV Final Cummins 215 HP		\$0.00
		diesel engine, 48" Armored Z-Pro cutterhead, Heavy		\$0.00
		duty Fairfield Planetary gearbox, integrated Ziptec		\$0.00
		grinding system, upgraded wireless remote, 150 U.S.		\$0.00
		gallon loader mount water system, custom tandem		\$0.00
		axle trailer with quick load guiding system.		\$0.00
1	AZ500	Trade in allowance for AZ500 SN# 50000493	-\$37,125.00	-\$37,125.00

**Before product is delivered or work is begun, this estimate must be signed and returned to Triple S Industries.**

**Prices are F.O.B.** Sturgeon Falls, ON

**Terms of payment:** Payment due upon delivery.

Training to be done at time of delivery unless otherwise arranged.

Prices are subject to fluctuations in the US / CAD exchange rate.

<b>Sub Total</b>	\$253,860.00
<b>HST</b>	\$33,001.80
<b>Total</b>	\$286,861.80
<b>Paid Down</b>	
<b>Total Due</b>	\$286,861.80

**This estimate is valid for 30 days from date of issue.**

**THE TOTAL DUE SHOWN ABOVE IS PAYABLE UPON DELIVERY OF PRODUCT.** Any deviation from this estimate that involves extra costs will be executed only upon approval by the customer, and will become an extra charge over and above this estimate. This is not an invoice.

We thank you for the opportunity to submit this estimate. We look forward to doing business with you now and in the future.

**Authorized Signature** \_\_\_\_\_

Acceptance of estimate - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

**Date of Acceptance:** \_\_\_\_\_ **20**\_\_\_\_\_

**Signature** \_\_\_\_\_  
**Signature** \_\_\_\_\_



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 /

JUNE 2, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

**WHEREAS** an estimate was received from Triple S Industries being the sole source provider for said Asphalt Zipper Equipment;

**AND WHEREAS** the estimate has been reviewed and the award being recommended herein consists of the best price meeting all of the specifications;

**AND WHEREAS** Council concurs with the recommendation received;

**BE IT THEREFORE RESOLVED THAT** the estimate for the supply of an Asphalt Zipper Equipment be awarded to **TRIPLE S INDUSTRIES**, having submitted an estimate of \$253,860.00, plus H.S.T., meeting all the specifications.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_