



No late applications accepted

GRANT APPLICATION 2021

SUBMISSION DEADLINE NOVEMBER 30

The Times Colonist Literacy Society supports education and literacy within the Times Colonist delivery area.

Since 1998 more than \$5 million has been distributed to non-profit education and literacy organizations.



Decoda

ORGANIZATION REQUESTING FUNDS

Only one application will be considered per school or organization.

ORGANIZATION NAME

MAILING ADDRESS

CITY

POSTAL CODE

DID YOU RECEIVE A GRANT IN 2020?

HAS THE ACCOUNTABILITY REPORT FOR THE 2020 GRANT BEEN SUBMITTED?

CHARITABLE REGISTRATION NUMBER & LEGAL NAME

Funds can only be distributed to organizations with CRA* charity status. Provide the Legal Name and CRA* charitable number as registered with CRA. Cheques are payable to the Legal Name.

CHARITY NAME (PER CRA*)

CHARITABLE NUMBER

RR#

CONTACT INFORMATION

NAME

POSITION

EMAIL

TELEPHONE

PROJECT INFORMATION

Projects must demonstrate the ability to further literacy. Grants will be given for books, e-books, author visits and similar literacy related projects. They will not be given for clothing, uniforms, furniture, construction, debt retirement, wages or administrative expenses.

NAME OF PROJECT

FUNDS REQUESTED

NUMBER OF PEOPLE WHO WILL BENEFIT FROM THIS PROJECT:

ADULTS

CHILDREN

OTHER SOURCES OF FUNDING

PROJECT DESCRIPTION

Attach a short project description, maximum 500 words, and no longer than one page. Include a summary of your project, its goals, and how the funds will be spent to support these goals.

OTHER INFORMATION

- All information is mandatory. Incomplete applications will not be considered. Applications must be completed on this form.
- Applications must follow the guidelines provided in each section.
- Preference will be given to projects meeting the greatest need in their communities.
- The funding committee reserves the right to change these criteria as necessary. The decision of the funding committee will be final and binding.
- Grant recipients are required to submit a short Accountability Report no later than May 31, 2022 consisting of a few paragraphs explaining how the funds were used to meet the project goals and copies of all related receipts.

SUBMISSION INFORMATION

Return completed application and project description:
Times Colonist Literacy Society
201-655 Tyee Road Victoria BC V9A 6X5
Or e-mail to: literacy@timescolonist.com

QUESTIONS? Please send any questions to our email address and we will answer as soon as we can. **No late applications accepted**
email: literacy@timescolonist.com

OFFICE USE

Date received:

Reviewed by:

Grant amt:

*CRA (Canada Revenue Agency)